December 1, 1955

Dr. Albert B. Sabin
The Children's Hospital
Research Foundation
Cincinnati 29, Ohio

Dear Doctor Sabin:

This is to remind you that the National Foundation's "Rules Governing Grants" calls for a semi-annual report of progress as of June 30 and December 31. The report covering the period ending December 31, 1955, should be received in this office, if possible, on or before January 15, 1956.

Considerable individual judgment must be exercised regarding the form and details of this report. May I suggest only that it be of the proper extent and character to convey accurately the scope of your activities to another worker. These reports serve not only as a basis for scientific knowledge but also as documentary evidence to be reviewed by the National Foundation in considering any subsequent applications for renewal or extension of a grant. The report should be limited to the work accomplished under a grant from the National Foundation during the six-months' period ending December 31, 1955.

If any phase of the study as covered by the purpose of the grant has not been followed, this should be indicated and the reason stated for not carrying out the program originally proposed. The report should also include: (1) a statement of all papers published or submitted for publication, and (2) a report of any scientific exhibits, as related to the grant from the National Foundation.

Sincerely yours,

[Signature]

Henry W. Kumm, M.D.
Director of Research