Dear Board Member:

Attached please find a copy of the Bylaws of the Cincinnati Chapter for Project Hope. These Bylaws were presented by Mr. William H. Zimmer, Jr., at the meeting held on Thursday, October 12, in the Vernon Manor Hotel.

Some discussion ensued and consequently several changes have been penciled into the Bylaws.

Please read the Bylaws carefully and make any additional changes or comments on the enclosed postal card. Then, return the card to me at your earliest convenience.

Your suggestions will be discussed at the next Board meeting which will be called in the near future. Any further changes will be acted upon at that time. A corrected copy of the Bylaws will then be drawn up for final approval by the Board.

Sincerely,

Carole Marquetty
Mrs. Gerard Marquetty
Executive Secretary
BYLAWS

ARTICLE I

NAME

Section 1. The Name of the organization shall be the Cincinnati Chapter for Project HOPE of the People-to-People Health Foundation, Inc.

ARTICLE II

PURPOSE

Project HOPE (Health Opportunity for People Everywhere) is the principal activity of the People-to-People Health Foundation, Inc., of Washington, D.C., an independent, non-profit corporation. Its objective is to teach medical, dental and paramedical personnel in developing countries the latest techniques of U.S. medical science.

Section 1. The purpose of the Cincinnati Chapter shall be

A. To promote public acquaintance and support of the goals and purposes of Project HOPE—namely—the ship S.S. HOPE.

B. To solicit contributions, donations of goods, assist in securing the services of doctors, dentists and other professional or paramedical personnel for tours of duty aboard the S.S. HOPE.

C. To encourage the cooperation of other groups and organizations in fund raising through appropriate projects for the benefit of the S.S. HOPE.

ARTICLE III

BOARD OF DIRECTORS

Section 1. The Board of Directors shall consist of not less than twenty-one (21) nor more than twenty-six (26) members, the exact number to be determined by the Board of Directors then in office.
Section 2. A Nominating Committee shall be appointed by the President and approved by the Board of Directors not later than September 30. The Nominating Committee shall submit a list of nominees for Director, which nominations shall be approved or disapproved by the Board of Directors not later than December 31. The elected head of the Women's Division shall automatically serve as a Director during the period she occupies this position.

Section 3. Directors shall be elected for terms of one, two or three years, on a rotating basis. Directors may be re-elected for one additional term.

Section 4. Vacancies on the Board of Directors shall be filled for unexpired terms by a majority vote of the entire Board of Directors.

Section 5. The Board of Directors shall assume primary responsibility for the management and supervision of the entire organization, and, in addition, individual members of the Board shall assume such other responsibility for the management and supervision of the affairs of the organization as may be assigned or delegated to them by the Board of Directors.

Section 6. The Board of Directors shall meet at least four times a year and at least one meeting shall be held in each quarter. The President shall call all regular meetings. Special meetings of the Board of Directors may be called by the President, Vice President or by the written request of two (2) members of the Board of Directors.

Section 7. A quorum shall consist of eight (8) directors and shall be sufficient for the conduct of all business except as otherwise provided herein.

Section 8. There shall be an Executive Committee consisting of Officers of the Board of Directors and immediate past President, and Chairmen of Standing Committees. The Executive Committee shall be empowered to carry on the business of the Board as necessary between regular Board meetings. All action by the Executive Committee shall be reported to the Board of Directors at its meeting next succeeding such action. An Honorary Chairman may be elected to serve in an advisory capacity without the privilege of voting.
ARTICLE IV

OFFICERS

Section 1. Officers shall be elected by the Board of Directors for a term of one year, and may be re-elected for an additional term of one year in the same office. They shall consist of Chairman (President), Vice Chairman (Vice President), Treasurer and Secretary. The Nominating Committee shall present a slate of officers to the Board at the first quarterly meeting each year.

Section 2. Duties of officers:

A. The Chairman (President) shall be the Chief Executive Officer of the Board of Directors and Executive Committee. The President shall appoint the Chairmen of all Standing Committees and the Chairmen of such special committees as the occasion may demand. The President shall be a member ex-officio of all Standing Committees of the Board of Directors, except the Nominating Committee. The President shall perform all duties incident to the office of the President.

B. The Vice Chairman (Vice President) shall, in the absence or incapacity of the President, exercise the powers and duties of the President.

C. The Treasurer shall be responsible for receiving and disbursing all monies, make finance reports at Board meetings; approve all expenditures; and assist committees in fund raising activities. The Treasurer shall make reports of funds held by the Cincinnati Chapter to the Regional office of Project HOPE in Detroit, Michigan. If required by the Board of Directors, he shall be bonded in a form and amount that is satisfactory to the Board.

D. The Secretary shall be responsible for keeping records of the Board of Directors. These records shall be open to the inspection of any members of the Board at all reasonable times.

ARTICLE V

OFFICE

Section 1. The Officers and Board of Directors may recommend the hiring and firing of whatever personnel is deemed necessary to carry on the business of the Chapter. Office and staff expenses will be handled through the National and Regional offices.
ARTICLE VI
STANDING COMMITTEES

Section 1. Standing Committees: Additional committees may be formed as necessary. Chairmen shall be assigned for the following activities:

A. Fund raising.
B. Public Relations and Publicity.
C. Speaker's Bureau.
D. School and Youth activities.
E. Women's Division.

ARTICLE VII
AUDIT

Section 1. There shall be an annual audit of the Treasurer's books by the permanently engaged Auditors of HOPE's National office.

ARTICLE VIII
DISPOSITION OF FUNDS

Section 1. Funds raised by the Cincinnati Chapter shall be transferred to the Regional office, in Detroit, by the Treasurer of the Cincinnati Chapter.

Section 2. In the event of dissolution of the Cincinnati Chapter for Project HOPE, all funds remaining after all outstanding debts have been paid, shall be turned over to National Headquarters, in Washington, D. C.
ARTICLE XVIII

AMENDING THE BYLAWS

Section 1. Bylaws may be amended or repealed by a two-thirds vote of the Directors at any meeting of the Board of Directors, providing three weeks' notice in writing has been given, with specific wording of the proposed amendments.