The Children's Hospital Research Foundation
Elland and Bethesda Avenues
Cincinnati 29, Ohio

ATTENTION: Dr. Albert B. Sabin

Gentlemen:

Your attention is invited to the provision of the above-cited Contract, and/or current policy of this office, that a complete inventory be taken annually of nonexpendable Government property (plant and minor equipment), including both that furnished from Government stocks and that purchased for reimbursement under the terms of the Contract.

It is, therefore, requested that the requisite inventory be accomplished as of 15 May 1956, and that the resultant listing (indicating item nomenclature, date of purchase, vendor, cost, and item identification marking) be forwarded to this office, in duplicate, by 31 May 1956.

In the interest of insuring up-to-date accuracy of the inventory listing to be compiled, it is further requested that the inventory be based upon both applicable records of your institution and physical check of the actual property, and that the inventory listing bear a certification to that effect.

Your cooperation will be appreciated.

Sincerely yours,

[Signature]

F. S. TARANTINO
Captain, MSC
Research Property Administrator