MEMORANDUM FOR: ALL AFEB PERSONNEL CONCERNED

SUBJECT JET Journeys

1. With the coming of the Jet age, the question has been asked whether or not the government will issue T/R's for Jet plane service, or if reimbursement will be made for the surcharge connected with Jet flights where such flights are available.

2. In brief, the Department of the Army policy is that the government will NOT issue a T/R for a first class Jet flight, nor will reimbursement be made for the surcharge when the passenger pays the fare.

3. The following rules apply to all military and civilian personnel traveling under Department of the Army travel orders which authorize air travel:

(a) If a traveler elects to travel by Jet service and pays all charges in excess of the cost of the minimum available first class fare, the excess costs are not reimbursable.

(b) If a traveler elects to use a class of Jet service, the total cost of which, including surcharges and special charges, is less than the cost of the authorized minimum 1st class fare, such cost is payable from public funds.

(c) If after a T/R authorizing lowest minimum first class service has been issued, the use of a class of Jet service with cost below minimum 1st class is selected by the traveler, the traveler should annotate the reverse side of the T/R as follows: "(type of Jet service) used in lieu of 1st class to which entitled".

(d) The above does not authorize the use of carriers of foreign registry even though the cost of travel by such carriers is less than the cost of travel by carriers registered under the laws of the U.S.
MEMO FOR: ALL AFEB PERSONNEL CONCERNED

4. The only exception to the above policies on Jet journeys (i.e.) when the government will pay for Jet plane surcharges over and above the cost of minimum first class plane service - is when a strong justification for Jet travel receives prior approval by the sponsoring agency, thus resulting in the publication of travel orders authorizing the payment of Jet plane surcharge. Under the present circumstances it is expected that such approval will rarely, if ever, be granted.

JOHN RIZZOLO
Colonel, USAF(MC)
Executive Secretary